SAA Awards Nomination Form

Nominee: .....

Nominee's club: .....

Award nominated for:

Certificate of Appreciation	
Club – Golden Club	
Conservation – The George Arnold Trophy	
Honorary Membership	
Instruction – The Ken Tyler Trophy	
Life Saving – SAA Medallion	
Region – Golden Region	
SAA Certificate	
The Zanelli Charlton Award	

Summary detailing why the nominee should receive the award:

Proposer: .....

Proposer's email: .....

Signature: .....

Seconder: .....

Seconder's email: .....

Signature: .....

SAA use only	
Date received	
Notes on previous SAA awards	
Awards panel decision	
Comments	
Awards Chairperson	

Certificate of Appreciation

Nominee: Any SAA member

Nominations for this award can be made be any SAA member or club.

Criteria:

- Has positively contributed to the running of your, or a club, over a number of years.
- May have been active in the running of the club and committee level, or made a long standing contribution to the club.

Club – Golden Club

Nominee: Any SAA club

Nominations for this award can be made by anyone in the SAA, or the club itself.

Criteria:

- The Golden club should be active in diving terms throughout the year, in a variety of locations and maintain a high profile, for example,
    - Increase membership.
    - Encourage its members to take SAA courses.
    - Its instructors are active at Regional level.
    - Encourage special interest groups, young persons, Scouts, Guides, Disabled or Disadvantaged individuals to take up the sport.
    - Seen as putting something back into the community.

The trophy is returned at the next AGM and a small token is presented which the club may keep.

Conservation – The George Arnold Trophy

Nominee: Any SAA member.

Nominations for this award can be made by any SAA member.

Criteria:

- The award is for conservation work, either ongoing or completed.
- The work should be of significant conservational value, ideally with media coverage to highlight its importance.

Consultation with the SAA Conservation and Archaeology Officers by the Awards committee may be appropriate when deciding on awarding this trophy.

Honorary Membership

Nominee: Any SAA member.

Nominations for this award are made by the National Council.

Criteria:

- Candidates are members of the SAA and have served the SAA locally, regionally and nationally, selflessly demonstrating inspirational, innovative and best practice for sub aqua diving.
- The Awards committee review the nomination and decide if the criteria have been met, the recommendation is then made to the National Council for final approval.

Honorary membership awards are made at the discretion of the Nation Council.

Instruction – The Ken Tyler Trophy

Nominee: Any SAA member.

Nominations for this award can be made by any SAA member.

Criteria:

- Candidates for this award should hold instructor and examiner qualifications for a number of courses.
- They should be active instructors, participating each year at both club and regional level.
- They should be familiar with the content of the current courses and possibly assisted in the development of the course.
- They should be impartial and be able to constructively critique, encourage and improve candidate's performance.

Consultation with the SAA National Diving Officer may be appropriate when either nominating, or assessing a candidate for this award.

Life Saving – SAA Medallion

Nominations: Any SAA member.

Nominations for this award can be made by any SAA member.

Criteria:

- This highly prestigious award is given for either the saving or attempted saving of life.
- The nominees must have made a significant contribution to the saving or attempted saving of a life, though their own life was not necessarily at risk or in danger.
- Additional factors to be taken into consideration are,
    - Duration of any risk.
    - Whether nominees chose to act in the face of a known danger, or found themselves caught up in a dangerous set of circumstances.
    - Persistence.
    - Impact of the physical surroundings, such as darkness, coldness and the general confusion.

Region – Golden Region

Nominations: Any SAA region

Nominations for this award can be made by Executive members, Coordinators or Regional reps.

To be considered for this award the region needs to be actively promoting the SAA and giving something back to the community, examples of such activities are,

- Encouraging new members to join the SAA
- Running a number of regionally organised courses.
- An active instructor base that is increasing at all levels and disciplines.

SAA Certificate

Nominee: Any SAA member.
Nominations for this award can be made by any SAA member.

It is the responsibility of the Awards committee to decide which level of certificate should be awarded.

SAA Certificates are awarded in the following categories, Bronze, Silver and Gold.

Bronze – for services to the SAA
This award is given in recognition of a person's work for the SAA, examples include,

- Member of a working group
- A special project
- Long serving Regional Rep
- Serving on several committee's
- Working with agencies outside the SAA

Silver – for outstanding services to the SAA
This award is given for exceptional long term work for the SAA and there has been lasting benefit to the organisation.

Gold – For exceptional and valuable services to the SAA
This is for very exceptional or meritorious work over a number of years for the organisation.

The Zanelli Charlton Award

Nominations: Any SAA regional rep, or Coordinator
Nominations for this award can be made by the National Executive.

Criteria:

- The award name is to honour past members who have been influential within the SAA.
- The award is to recognise the work done by regional reps, whether for their general commitment to their region, or for their assistance to the SAA.
- This award will be given annually.

Nominations

All nominations need to be proposed and seconded by SAA members.

All SAA members, whatever their membership category, are eligible for an Award.

In special circumstances, individuals or organisations outside the SAA may be eligible to receive a SAA Award. These nominations should be proposed and seconded by SAA members.

All nominations must be sent to SAA Head Office using the Nomination form and by the advertised date.

Any incomplete nominations will be notified to the Proposer.

Members of the Awards Committee are ineligible to vote for any candidate they have nominated.

If the Awards committee feel that nomination does not meet the criteria, then the Award will not be given. However, a SAA Certificate of Appreciation may be awarded in its place.

Should a recipient of an award subsequently bring the SAA into disrepute, their award may be rescinded.

Verification

Evidence of the nominees described activities must be provided on the Nomination form, or accompany it and may include additional evidence such as,

- Detailed statements and examples of activities.
- Dive logs.
- Photographs.
- Newspaper and Newsletter articles where appropriate.

The completed nomination form should be clearly marked 'Awards Nominations' and either emailed or sent to the SAA head office,

Email: admin@saa.org.uk

Address: SAA Head Office, Space Solutions Centre, Sefton Lane, Maghull, Liverpool, L31 8BX

The recommended deadline for accepting nominations is 28 days prior to the National Council meeting before the SAA AGM. This date has to be advertised.
All proposers and seconders are requested to read the SAA awards protocol as set out in this document.

Once received by the SAA, an acknowledgement should be sent to the proposer.

The Award committee will convene at an appropriate time before the AGM to review and discuss the nominations, deciding which awards can be made and to whom.

The Awards committee will consist for the following,

- Chair or Vice-Chair (chairperson)
- National Executive Member
- Member
- Office Manager